

## TIME SHEET



**BEST NETWORK**  
**84 HIGH STREET**  
**CHATHAM**  
**KENT ME4 4DS**  
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CLIENT A/C NO.

ORDER NO.

CLIENT NAME:

WEEK COMMENCING:

TEMPS NAME:

	DATE:	TIME COMMENCED:	LUNCH BREAK:	TIME FINISHED:	OVERTIME:	TOTAL HOURS TO BE PAID:
MONDAY						
TUESDAY						
WEDNESDAY						
THURSDAY						
FRIDAY						
SATURDAY						
SUNDAY						

ALLOWANCES:

CLIENTS SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

REQUIRED NEXT WEEK: YES / NO

TO CLIENTS: PLEASE NOTE THAT YOUR SIGNATURE CONFIRMS YOUR ACCEPTANCE OF OUR TERMS OF BUSINESS AND IS OUR AUTHORITY TO INVOICE THE TOTAL HOURS.  
 TERMS: PAYMENT DUE WITHIN 30 DAYS OF INVOICE. CROWNWELL RECRUITMENT KENT LTD. REGISTERED IN ENGLAND. COMPANY NUMBER: 6225631